**TAFE NSW Stakeholder Questions - Riley**

**Health, Wellbeing & Human Services Faculty**

**Estimated Completion Time:** 15-20 minutes  
**Confidentiality:** Your responses will be kept confidential and used only for consultation preparation.

**Section 1: Stakeholder Context**

**1.1 Basic Information**

* **Full Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Position/Role:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Department/Area:**
  + [ ] Nursing
  + [ ] Allied Health
  + [ ] Mental Health
  + [ ] Early Childhood Education
  + [ ] Disability Services
  + [ ] Aged Care
  + [ ] Student Services
  + [ ] Industry Partnerships
  + [ ] Infrastructure/Facilities
  + [ ] Executive Leadership
  + [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.2 Role Context**

* **Years in current position:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Years with TAFE NSW:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Number of direct reports:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Key internal stakeholders you work with most:**
* **Key external stakeholders you work with most:**

**Section 2: Current State Assessment**

**2.1 Performance Data Review**

**Please indicate:**

* **How familiar are you with the performance metrics for your area?**
  + [ ] Very familiar - I track these regularly
  + [ ] Somewhat familiar - I see them occasionally
  + [ ] Limited familiarity - I don't usually see detailed metrics
  + [ ] Not familiar - This would be new information for me
* **What additional data would be helpful for you in your role?**

**2.2 Current Operational Challenges**

**Rate the following challenges in your area (1 = Not a problem, 5 = Major problem):**

| **Challenge Area** | **1** | **2** | **3** | **4** | **5** | **N/A** |
| --- | --- | --- | --- | --- | --- | --- |
| Staff recruitment/retention | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Student recruitment/retention | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Industry placement capacity | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Equipment/technology adequacy | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Facility capacity/condition | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Curriculum relevance | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Regulatory compliance | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Funding/budget constraints | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Industry partnerships | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Student support services | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

**2.3 Biggest Operational Pain Points**

**What are the top 3 operational challenges keeping you awake at night?**

**Section 3: Strategic Priorities**

**3.1 Strategic Vision**

**In your ideal world, what would your discipline/teaching area/programs look like in 3-5 years?**

**3.2 Priority Areas for Investment**

**If you had additional resources, rank your top 5 investment priorities (1 = highest priority):**

* [ ] Additional teaching staff
* [ ] Professional development for existing staff
* [ ] New/upgraded equipment
* [ ] Facility improvements/expansion
* [ ] Technology infrastructure
* [ ] Student support services
* [ ] Industry partnership development
* [ ] Marketing/student recruitment
* [ ] Curriculum development/refresh
* [ ] Assessment development/refresh
* [ ] Quality assurance/compliance systems
* [ ] Research and innovation capabilities
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3.3 Growth Opportunities**

**Where do you see the biggest opportunities for growth in your area?**

* [ ] Increasing student numbers in existing programs
* [ ] Developing new programs/qualifications
* [ ] Expanding online/flexible delivery
* [ ] Strengthening industry partnerships
* [ ] Improving student outcomes/completion rates
* [ ] Enhancing graduate employment rates
* [ ] Developing new revenue streams
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please elaborate on your top growth opportunity:**

**Section 4: Capacity and Constraints**

**4.1 Current Capacity Utilisation (to the best of your knowledge)**

* **Current student capacity in your area:** \_\_\_\_\_\_\_\_\_\_ students
* **Maximum potential capacity:** \_\_\_\_\_\_\_\_\_\_ students
* **Current utilisation rate:** \_\_\_\_\_\_\_\_\_\_%

**4.2 Capacity Constraints**

**What prevents you from operating at full capacity? (Select all that apply)**

* [ ] Insufficient teaching staff
* [ ] Limited clinical/work placement opportunities
* [ ] Inadequate facilities/classroom space
* [ ] Outdated equipment/technology
* [ ] Regulatory/accreditation limitations
* [ ] Student demand limitations
* [ ] Budget constraints
* [ ] Industry partner capacity
* [ ] Student support service limitations
* [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Not relevant to my role

**4.3 Resource Requirements**

**To achieve your strategic priorities, what additional resources would you need?**

**Staffing:**

* Additional teaching staff needed: \_\_\_\_\_\_\_ FTE
* Additional support staff needed: \_\_\_\_\_\_\_ FTE
* Specific skill sets/expertise required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Infrastructure:**

* Additional classrooms/labs needed: \_\_\_\_\_\_\_
* Equipment upgrades required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Technology improvements needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Partnerships:**

* New industry partnerships needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Enhanced placement capacity required: \_\_\_\_\_\_\_ additional placements

**Section 5: Risk Assessment**

**5.1 Key Risk Areas**

**Rate your level of concern about these potential risks (1 = Low concern, 5 = High concern):**

| **Risk Area** | **1** | **2** | **3** | **4** | **5** | **N/A** |
| --- | --- | --- | --- | --- | --- | --- |
| Loss of key staff | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Declining student enrolments | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Changes to government funding | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| New regulatory requirements | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Technology becoming obsolete | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Loss of industry partnerships | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Increased competition | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Economic downturn impact | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Workplace health & safety issues | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Reputation/quality concerns | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

**5.2 Specific Risk Concerns**

**What specific risks are you most concerned about for your area?**

**Section 6: Success Factors**

**6.1 Critical Success Factors**

**What needs to be in place for a strategic roadmap to be successful in your area?**

**Essential (Must have):**

**Important (Should have):**

**Desirable (Could have):**

**Section 8: Additional Information**

**8.1 Industry Context**

**What industry trends or changes should we be aware of that might impact your area?**

**8.2 Innovation Opportunities**

**Are there any innovative approaches or best practices from other institutions that interest you?**

**8.3 Final Comments**

**Is there anything else you'd like us to know ?**